

DRAFT MINUTES

2019/86

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting held in The Bernard Hall
Monday 27th August 2019 at 7.30pm

PRESENT: Ken Brown, **(KMB)**, Ravern Stevens **(RS)**, Ken Trew **(KT)**, Andrew Vickers (AV), Venetia Davies **(Clerk and RFO)**.

Parishioners: There were 6 Parishioners present. Cllr Paul Irwin **(PI)** was also present.

The meeting was chaired by Vice Chairman, Ken Brown

NB: Action points highlighted.

Parishioners Question Time

There were none.

1. Apologies

Ken Birkby (KB), Josephine Bradford (JB), Lorraine Stevens (LS), Cllr David Lyons (DL)

2. Approval of Minutes – Tuesday 29th July 2019

The Draft Minutes of the July meeting were signed as a true record by KMB.

3. Matters Arising

- **Village Maintenance/Administration**
 - Footpath Map. Ongoing.
 - Water on Dadbrook Road – treatment and ownership of ditch for clearing **(PI)**
 - Uneven Footpath – Swan Hill. Resurfacing/repairs dependent on BCC funding
 - Pruning of Cherry trees along Dadbrook **(KB)**.
 - 'Slow Down for Horses signs'/Steps to reduce speed - Low Lane **(PI)**
 - Inclusion of Greenways title on Register of Common Land, and, also from Land Registry. **(KB/Helen Francis)**
- **Freight Strategy.** **ACTION: CLERK** to invite PI to give a briefing to fully understand Freight Strategy responsibilities at forthcoming PC meeting.
- **Mobile Phone Booster.** **ACTION: KMB** to produce article for VV.
- **GDPR Legislation.** **ACTION: CLERK/LS** to clean files
- **Local Parish Infrastructure Priorities and Future Workshops.** **ACTION: KT** to inform Andy MacDougall, BCC of infrastructure priorities once results of Village Survey and Traffic Survey are known.
- **Pruning of Cherry Trees on Swan Hill.** Works to be carried out 12th September.
- **Refreshing of white lines/faded yellow lines.** Instructed and awaiting date from lining contractor. **ACTION: CLERK** to also ask for the 30mph at Dadbrook to be refreshed.

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- **Cars parked on the village green.** **ACTION: CLERK** to bring forward for September meeting.
- **Assets of Community Value. Village Stores and Post Office.** Submitted. **Crown PH.** Nominated April 2015. Re-nomination due April 2020. **ACTION: CLERK** to submit April 2020. **Telephone Box.** **ACTION: KB** to complete nomination forms. **Allotments.** **ACTION: CLERK** to write to AVDC to clarify understanding of ownership of land.
- **Traffic Plan group.** **ACTION: RS, KB, JB** to progress ideas further. **ACTION: KB** to write article in Village Voice appealing for volunteers.
- **Online Banking.** Ongoing. **ACTION: CLERK** to agenda for September meeting.

4. Declarations of Interest

All Parish Councillors have declared an interest in the Neighbourhood Plan.

5. VALP

Letter received from Laxton Properties Ltd asking if the Parish Council would support alternative points of access from the North to the Dadbrook Farm site (via Parish Council's land at the Playing Fields or via land within the ownership of Aylesbury via Housing Trust at Bernard Close). It was **agreed** that any of the options would result in loss of amenity and increased traffic which is unacceptable. **ACTION: KT** to draft response.

6. Neighbourhood Plan

KT reported on a useful meeting with AVDC Planning Officers (21.08.19). AVDC has confirmed its allocation of 15 houses at Dadbrook as was in the original plan for VALP and also confirmed that the proposed larger development for 31 houses at Dadbrook would be inconsistent with VALP and would not be approved. Dadbrook is therefore a VALP allocated site for 15 homes. The Officers suggested reserving a site if the Dadbrook allocation doesn't come forward (against reasons of deliverability re access). The Steering Group will therefore now look at all the sites that have come forward so that the Parish Council can select a preferred site/combination of sites that could deliver 15 houses. The most sustainable site must be selected - any mitigation/benefits must be directly related to the potential impacts of the proposals and be capable of being delivered through s106. The Steering Group will look at the Site Assessment report against criteria for selection taking into account the views of the second NP consultation. The site/s will then be included in the Draft Consultation Plan as a reserved site. KT informed the meeting that if Dadbrook is developed, the reserved site wouldn't be released unless circumstances changed e.g. it is included in the future Bucks Local Plan or if the 5-year land supply can't be met.

ACTION: KT/Steering Group (SG) to prepare a Draft Site Assessment Report for September meeting of PC. **KT** to arrange meeting with SG to agree scope and actions to produce the first Draft of the NP for presentation to the PC at its October meeting.

7. Traffic Plan

RS is meeting BCC to discuss the dovetailing of Stage 2 (High Friction surface, dragons' teeth, 30mph roundel and chevrons on all three entrance to the village) and Stage 3 of the

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Traffic Plan ('build out') in relation to the Aylesbury Road entry (enquiring if the dragons teeth and 30mph roundels be put on hold if, the installation of the build out could lead to the 30mph signs being moved further out the village), dates and funding. The Parish Council is waiting to hear if the application for funding to the New Homes Bonus for Stage 3 (£48,600) has been successful. Given the PID estimate, there will still be a shortfall. **ACTION: JB to apply for LAF funding for the shortfall £7,640. Deadline 31st August 2019.** RS confirmed that the Giveway sign in Dadbrook cannot be changed to a Stop sign. Parishioner Steve Wright, who heads up the Sentinel Speed training, has been issued 3 LAF funded Community Speedwatch Signs. These are classed as posters which means they are temporary signs and should be taken down and/or moved from time to time. Parishes can attach the signs to gateway features or to existing village entry signs. Permission is required if attaching them to street furniture owned by TfB.

8. Aylesbury Vale Housing Trust (AVHT)

AVHT has informed the PC that it will be devolving grass cutting with immediate effect. A small grant of £92.24 has been awarded. The PC agreed to the quotation from Simon Brown for addition cut along Bernard Close and the top area in front of the houses outside the entrance to the pavilion car park at £40 per cut. **Agreed. ACTION: CLERK to inform Simon Brown.**

9. Dadbrook Chery Trees

The quotation received was considered high in relation to the quote received for the pruning of the cherry trees on Swan Hill. KB has offered to prune the trees instead. **ACTION: KB to prune.**

10. Correspondence

There was none outside the Agenda items.

11. Reports from Councillors attending meetings and outside organisations including CPFA. A new Bar Committee has been appointed. Malcolm Powell (Bar Chairman), Andy Muir (Treasurer) Ellen Dyer (Secretary). There will be an Extraordinary Meeting of CPFA on Monday 9th September at 8pm at the Playing Fields Clubhouse to elect a Chair and a Treasurer as well as additional general committee members. The Bar Committee have asked if the rubbish bin be relocated to its original position outside the Clubhouse and emptied by AVDC. The cost of this would be £63.28 per annum (emptied weekly on a Wednesday). The relocation of the existing dog bin/bags will be discussed at the next CPFA meeting. **ACTION: LS to update further at the September meeting. CLERK to agenda.**

12. Contributions from AVDC and BCC Cllrs Cllr Paul Irwin (PI).

- Freight Strategy: Graham Hilary has been appointed BCC Freight Strategy Officer and will be attending the LAF meeting on Thursday 5th September. There will also be a freight workshop in the near future. The proposal for an environmental ban (7.5 tons) is going to consultation. Paul reminded the meeting of the Freight Community Toolkit that can be used by volunteers to monitor and report freight movements in their local

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area. More details here: <https://www.buckscc.gov.uk/services/transport-and-roads/policies/limits-and-routing-for-heavy-goods-vehicles/>

- Matthew Barber, Deputy Police and Crime Commissioner for the Thames Valley will be attending the LAF meeting.
- Community Boards. The consultation for the proposed creation of community boards (currently local area forums) across Buckinghamshire runs until Monday 30 September. There is a public drop-in sessions on 3 September 2019, 11am-1pm in Friars Square, Aylesbury. PI is arguing that that the proposal for Haddenham is too big (encompassing Haddenham, Waddesdon, Berryfields and Steeple Claydon).

13. Planning

- **19/02760/AGN - Honeys Barn, Bridgeway, HP18 0AW.** No Objections. Minor amended plans for **19/01210/APP** and **19/01210/APP - Skittle Green Cottage, Lower Church Street, HP18 0AS.** Submission noted.

14. Finance

- a. **Balance from Minutes of previous meeting (29th July 2019): £32,679.25**
 - Receipts: £0.00
 - Debits: 0.00
 - Plus unrepresented cheques: £28.80 (Oxford IT Solutions)
 - **Balance of Bank Account: £32,708.05** (as at 15th August 2019)
 - **Available Funds: £32,679.25** (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £2,534.21**
 - Venetia Davies - £384.00
 - Venetia Davies - £43.17 (Stationery)
 - Society of Local Council Clerks - £61.00 (SLCC membership £61.00 also from Ashendon PC)
 - Simon Brown - £350.00 (Verge cutting – August)
 - Blades Turf Care (Simon Brown) - £165.00 (Village grass cutting – 5.8.19, 13.8.19, 19.8.19)
 - Neal Waters £160.00 (children's playground cuts 29.7.19, 6.8.19, 15.8.19, 21.8.19)
 - Trustees of Bernard Hall – £15.00 (PC meetings – 24.06.19)
 - Charles Sanderson - £131.84 (£109.86 + £21.98 VAT) - Strimmer
 - Came and Company Insurance - £1,224.20 (in line with Council's long-term agreement - expires 30th September 2021).
 - **BALANCE: £30,145.04** (Available Funds less Orders for Payment)
 - **ACTION: AV to review insurance policy prior to submission of cheque**
- c. **Management Report/Neighbourhood Plan Budget.** Circulated.

15. Items for Information

- LAF Meeting – 5th September 2019. **ACTION: KMB to attend.**
- CPFA Extraordinary Meeting – 9th September 2019. **ACTION: LS to attend.**

16. Date and Time of Next Meeting:

Monday 30th September 2019 at 7.30pm in the Bernard Hall

*The Parish Council meet on **the last Monday of every month** (or the 4th Monday in the event of a Bank Holiday Monday).*